

## Justice Health & Forensic Mental Health Network Board Meeting MINUTES

Thursday 7 April 2022 (Meeting 2 of 6)

Location: Justice Health Olympic Park/ MS Teams

<b>1 ACKNOWLEDGEMENT OF COUNTRY</b>		
The Chair welcomed attendees to the meeting, acknowledged the traditional owners of the land on which we meet and paid respect to elders past, present and emerging.		
<b>2 ATTENDANCE AND APOLOGIES</b>		
<b>BOARD ATTENDEES</b>		
<b>Prof Denis King</b>	<b>Chair</b>	Present
The Hon. Jillian Skinner	Board Member	Present
Dr Penny Abbott	Board Member	Present
Mr Roger Downs	Board Member	Present
Mr Peter Dwyer	Board Member	Present
Dr Robyn Shields	Board Member	Teams
A/Prof Carolyn Quadrio	Board Member	Teams
Dr Kath McFarlane	Board Member	Present
Mr Paul Knight	Board Member	Present
<b>INVITED ATTENDEES</b>		
Ms Samara Kitchener	House of Kitch	Present
Ms Leigh Goldberg	House of Kitch	Present
Mr Ferdinand Zafranco	Manager Performance and Strategy	Present
Ms Chantal Snell	A/Assistant Commissioner Offender Management and Programs	Teams
Ms Mandy Loundar	A/Director Strategy and Engagement	Teams
<b>IN ATTENDANCE</b>		
Ms Wendy Hoey	A/Chief Executive	Present
Mr Rajiv Anand	Executive Director Corporate Services	Present
Dr Stephen Hampton	Executive Medical Director	Present
Ms Jo Holden	Executive Director Performance and Planning	Teams
Ms Rose Lougheed	A/Director Corporate and Clinical Governance	Present
Dr Gary Nicholls	Clinical Director Primary Care	Present
Ms Chrisa Dsouza	Secretariat	Present
Dr Leigh Haysom	Director Medical Services	Present
Ms Hannah Kenyon	Health Management Intern	Present
<b>APOLOGIES</b>		
Mr Gary Forrest	Chief Executive	
Mr Kevin Corcoran	Commissioner Corrective Services NSW	
A/Prof Jonathon Phillips	Board Member	
Mr Paul O'Reilly	Executive Director Youth Justice	
Dr Robert Reznik	Secretary Mental Health Clinical Council	
Ms Michelle Eason	Executive Director Clinical Operations	

The Chair welcomed new Board Members Jillian Skinner and Roger Downs to the Justice Health and Forensic Mental Health Network (the Network) Board.

#### **4 PATIENT STORY – Adolescent Health – case presentation**

Dr Leigh Haysom, Director Medical Services, provided a case presentation which demonstrated some challenges experienced in caring for patients of the Network. She explained that although this case highlighted some system gaps that exist, staff did follow business as usual, with the case providing an opportunity for learning.

#### **5 MEETING OPENING**

##### **5.1 Welcome to New Board Members**

##### **5.2 Members Present/Apologies**

**5.3 Director Conflict of Interest** – Chair has requested everyone contacts the Executive in the coming days to ensure their disclosures are up to date  
**ACTION: Forms to be sent out to Board to update**

##### **5.4 5.4.1 Previous Minutes** – confirmed

**5.4.2 Action Tracker** – research item to be discussed in section 6 *Research*

**5.4.2.1 2022 Health Care in Secure Settings Conference** – EDPP reported draft program is completed

**ACTION: EDPP to circulate draft program**

#### **6 STANDING ITEMS AND EXCEPTIONAL REPORTING**

##### **6.1 Board Updates**

###### **6.1.1 Board Chair Report**

- In-camera session discussed a series of targeted reviews and include a review of organisational structure, delegations and grading, IT services, procurement and contracted services, capital works, security in PPP, a matter to be referred to crown solicitor, committee/Board structure and membership and their parameters to improve communication within the organisation.

**ACTION: Chair to send around a paper about how the Board and committees system might work (will send around to Board members and then send on to the executive team)**

- Social Determinants Program – Denis believes this should go to the Research Advisory Committee (RAC)

**ACTION: Chair to send research related documentation to the RAC**

###### **6.1.2 Chief Executive (CE) Report**

- A/CE report provided
- A/CE provided update on the development of the new Strategic Plan
- Deaths in Custody: there have been three unexpected deaths in custody since the last board meeting.
  - A previous Aboriginal death in custody had been before the Coroner's Court this week which is high profile and media interest expected which may criticise the Network
  - Coroner recently provided some useful recommendations which is positive
- Q12 Survey has closed and will provide a stocktake of where the Network is at in relation to the engagement of our staff.

- Publications and presentations:
  - Dr Gary Nicholls has been published with the WHO on the topic of COVID-19 in custody.
  - Dr Kimberlie Dean has secured a number of grants for the Network
- A/CE has been nominated by Department of Justice to attend a conference in Geneva. She views this as a win for the Network as it shows we are being listened to and allowed to tell the Network's story, providing a health focussed perspective.

### **6.1.3 Corrective Services NSW (CSNSW) Update**

- Premier's priority to reduce adult reoffending: entering a critical time point where CSNSW are tasked with reducing reoffending by 5% beginning June 2022 to 2023. This captures those who reoffend within 12 months of exiting custody. Looking to work with the community and aim to reduce reoffending which has continued to decline in the past six consecutive quarters and appreciate the collaboration with the Network.
- COVID-19 impacts: CSNSW appreciate the support provided by the Network by way of vaccination clinics and RAT testing initiatives. Vaccination rates are relatively high and RAT's in excess of 484,000 so acknowledge the quick rollout and training that was provided.

### **6.1.4 Youth Justice (YJ) NSW Update**

- YJ are keen for meeting with the Network to discuss how to modernise rehabilitative approach in custody and invest in the expansion of early intervention and diversion programs.
- Positive feedback regarding Network and YJ projects and relationship. The Network have been instrumental in the *Place to Go* initiative and the interaction between YJ and the Network has been extremely beneficial.
- Memorandum of Understanding between YJ and the Network is under final review.
- Praise for the Network from Terri Scott: Nursing Unit Managers have been very helpful and available for YJ and advocate strongly for the young people especially with the difficulties of COVID-19 outbreaks.
- YJ Disability Action Plan – YJ have partnered with the Network, piloting new programs at Reiby addressing domestic family violence, further rollouts are planned.

## **6.2 Board Sub-Committee Reports**

### **6.2.1 Finance, Performance and Workforce Committee – no update**

### **6.2.2 Health Care Quality Committee – no update**

### **6.2.3 Research Advisory Committee**

- Penny Abbott and Executive Director Performance & Planning (EDPP) met and discussed how to better promote our capability as a Network in undertaking Aboriginal health research and meet Aboriginal Health & Medical Research Council (AHMRC) criteria. Agreed that the Network would benefit by engaging identified positions around the work of engagement.
- Noted that the Research Strategy Operations Committee hasn't been meeting regularly which is disappointing as it was established to allow RAC to focus on strategy and not operational matters.

- There is a need to improve the capacity of Network staff in order to undertake research in the future.

**6.2.4 Audit and Risk Committee – no update**

**6.2.5 Medical and Dental Appointments Advisory Committee – has not met**

**6.2.6 Clinical Council**

- Executive Medical Director noted this Council is being used as an advisory body where ideas are being put forward here before going to Executive which is a positive move.

**6.2.7 Medical Staff Council**

- There are barriers with regards to access to patients in clinics in person and seeking support from the Board to have further discussions with CSNSW to facilitate better access. Largely due to COVID-19 but not exclusively so.
- Thanks to outgoing chair for support and input

**ACTION: Provide update to the Board at October Board meeting**

**6.2.8 Mental Health Medical Staff Council – nil**

**6.2.9 Aboriginal Health and Wellbeing Group**

- Refer to papers 98-103 of Board Papers
- Proposal for a member of the AHMRC to co-chair with Peter Dwyer and looking for a more strategic approach
- It was proposed that the Aboriginal Working Group Members undertake cultural awareness training, in discussion it was agreed that this training should be undertaken by the entire Board.

**ACTION: The Network to facilitate Aboriginal cultural awareness training for the Board members.**

**6.2.10 Aged Care and Reintegration**

- Requires new chair due to Board departures
- New opportunities identified and opportunity to consider the direction of this committee moving forward.

**6.3 Network Performance Reports**

**6.3.1 Key Performance Indicators Report – taken as read**

**6.3.1.1 Aboriginal Health Report – taken as read**

**6.3.2 Strategic Plan Implementation Report Q2 – Hold over to next meeting**

**6.4 Inspector of Custodial Services – nil**

**7 ITEMS FOR DISCUSSION**

**8 NEW BUSINESS**

**8.1 Strategic Plan 2023-2032 Consultation Session**

The EDPP introduced the Network’s ten year Strategic Plan to “position ourselves for the future and be prepared to deliver world-leading collaborative healthcare for people who are in our care”.

Jo advised she was looking forward to the Board’s support and assistance in articulating and achieving meaningful change for the Network.

Consultation and discussion facilitated by Samara and Lee from The House of Kitsch who have been engaged by the Network to help drive this Strategic Plan.

**8.2 “Towards Success People and Culture Strategy Report 2021” – hold over until next meeting.**

- The Executive Director Corporate Services advised that despite some improvements there is more to do
- Staff engagement has not significantly improved over the past three years
- Still more terminations than new hires
- Improvement in the culture of the organisation is paramount

**9 ITEMS FOR DECISION**

**9.1 Agreement with Australian Institute of Health and Welfare (AIHW) to provide data for the National Prisoner Health Data Collection (NPHDC)**

- The Network will pay the AIHW to clean the data provided
- Discussion surrounding the requirement to keep utilising this process; agreement to remain in this as it allows our staff to be freed up to conduct more meaningful and targeted research and data collection

**Decision:** Supported

**9.2 Submissions to SWMHIP for forensic beds**

- Proposal for support from the Board for submission to increase number of forensic beds – supported.

**Decision:** Supported

**10 ITEMS FOR INFORMATION**

**10.1** Adolescent Mental Health – Year in Review Report – taken as read

**10.2** Budget Update 2022-23 – taken as read

**11 2022 BOARD MEETING DATES / VENUE**

10 February	Meeting 1 of 6	Prince Henry Centre
7 April	Meeting 2 of 6	MRRC visit & JHOP Lecture Theatre
23 June	Meeting 3 of 6	<b>JHAC &amp; Forensic Hospital Site Visit</b>
11 August	Meeting 4 of 6	JHOP Lecture Theatre
20 October	Meeting 5 of 6	TBC
8 December	Meeting 6 of 6	JHAC Conference Room followed by APM