

NSW Football Legacy Fund – 2023/24 Round 2 Infrastructure - Application Form

* indicates a required field

About the NSW Football Legacy Fund

The NSW Football Legacy Fund ('the Fund') is an initiative established by the NSW Government, Football NSW (FNSW) and Northern NSW Football (NNSWF) as a result of NSW hosting FIFA Women's World Cup matches in Sydney in July 2023. The Fund will be administered by the Office of Sport in the lead up to and post the 2023 FIFA Women's World Cup.

The Fund aims to improve football facilities and support infrastructure, increase participation opportunities, and improve female player pathways. These improvements will create a tournament legacy ensuring all of NSW is positively impacted from hosting the 2023 FIFA Women's World Cup.

The Fund will support football at all levels through the construction or upgrade of community facilities, participation initiatives, leadership and development programs.

The NSW Football Legacy Fund has two separate funding streams, Infrastructure and Participation, and each stream has its own guidelines that define the eligibility, assessment criteria and key dates. To access the guidelines for the Infrastructure stream, please click [here](#).

The Infrastructure Stream has been allocated \$5 million over two rounds. The Participation Stream has been allocated \$1.2 million over two rounds.

The NSW Football Legacy Fund will be delivered by the Office of Sport in collaboration with Football Australia, Football NSW and Northern NSW Football.

Key Objectives - Infrastructure

The key objectives of the Infrastructure stream of the Fund are to:

- Improve the quality and/or number of Football facilities in NSW
- Increase the utilisation of football facilities
- Support the equitable provision of, and access to, football facilities to grow participation for women and girls
- Improve the football experience for players, referees, coaches, administrators, and spectators

These objectives align with Football Australia's (FA) Legacy '23 strategy, contributing to FA's aim of 50% female participation by 2027.

Eligibility Overview

Before you apply, please read the guidelines and related materials including the 2023/24 Application Eligibility Checklist to make sure you understand all relevant requirements.

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All grant applications must meet the following mandatory criteria to progress to full assessment:

- Applicant organisation is an eligible applicant Project (refer to Program Guidelines)
- Applicant has provided an ABN/ACN and/or Incorporation number
- Proposed project is in NSW
- Is an Eligible Project (refer to Program Guidelines)
- the facility must be on eligible land categories and have landowner consent (refer to Program Guidelines)
- be for a grant amount with a minimum request of \$25,000 and a maximum of \$150,000
- a letter of support from Football NSW and/or Northern NSW (if applicant is not affiliated with either organisation)
- All supporting documents are uploaded

Eligible Applicants

Eligible Applicants are:

- Incorporated, not for profit clubs, associations, zones or other deliverers in NSW that are affiliated, recognised and/or sanctioned by Football NSW and/or Northern NSW Football
- Incorporated, not for profit organisations that provide football programs or services. (These organisations require a letter of support from Football NSW or Northern NSW Football) or
- NSW Local Government Authority (or their delegated Committee - these committees require evidence of this delegation/endorsement of Council to apply on their behalf)

Ineligible Applicants

Ineligible applicants are any organisation types not listed in the 'Eligible Applicants' section, and include (but are not limited to):

- Individuals, groups, football organisations or deliverers who are not affiliated by Football NSW and/or Northern NSW Football and do not supply a letter of support from either Football NSW or Northern NSW Football as part of their application.

These include:

- Individuals
- Private football academies
- A-League clubs (men and women)
- Unaffiliated schools, universities and TAFE's
- Parents and Citizens (P&C's) Associations

An eligible organisation will be deemed not eligible for funding under this program if they are an organisation named: (i) by the [National Redress Scheme for Institutional Child Sexual Abuse](#) on its list of institutions that have not joined or signified their intent not to join the Scheme; or (ii) in the Royal Commission into Institutional Responses to Child Sexual Abuse that has not yet joined the National Redress Scheme.

Eligible Projects

The Fund can be used for upgrading existing or constructing new football facilities that demonstrate inclusive and accessible design, maximise community participation and demonstrate provision of accessible program content.

Examples of eligible project types and project components include:

- New or upgraded synthetic or turf pitches, including improvements to pitch drainage, full resurfacing and irrigation
- Amenity buildings such as kiosks, club rooms, gender neutral change rooms, grandstands, seating, lighting, shade/shelter, or storage spaces that are universally designed

Staged components of a larger facility development are eligible, providing the stage being applied for meets the fund eligibility criteria.

Acknowledging that many venues in NSW are used for multiple sports, facility development projects supported through the Fund must demonstrate the primary benefit is to football participants and stakeholders.

Projects must be on be on land within NSW. Applicants should submit a landowner consent form for the project on the land on which the facility is to be developed. For projects located on public land, a landowner consent form or signed letter of consent from the appropriate authorised delegate must be provided.

Ineligible Projects

The NSW Football Legacy Fund - Infrastructure will not fund the following projects or project components:

Ineligible projects or project components that cannot be included in the project scope at all:

- Facilities that are not primarily used for football activities
- On private land unless there is clear public benefit to the community's interest in football and have documented consent from the landowner
- Purchase or lease of land/facility
- Costs associated with feasibility, design, or development stages including feasibility studies, business cases and masterplans
- Costs associated with preparing and submitting the application for funding under this program.
- Items that do not meet relevant Australian standards
- General maintenance or repair of normal wear and tear of facilities, e.g. painting, running costs and minor repairs to existing facilities including minor/partial resurfacing or repairing sections of an existing synthetic pitch.
- Repair of facilities where the damage can be covered by insurance
- General administration or operating expenses such as rent or wages for administrative and/or executive staff
- Related to buying or upgrading non-fixed equipment (e.g. lawn mowers, portable scoreboards, goalposts or grandstands, footballs, cones, computers, office goods, clothing and footwear)
- Retrospective funding, where projects have commenced construction or are completed prior to submission of your application.

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- Projects that have already been funded by the NSW Government
- For the building or upgrade of licensed areas and gaming areas
- Project administration costs, such as project management, administration staffing
- Ancillary infrastructure e.g. car park, access road
- Any project costs incurred prior to the submission of your application (ie investigation, design and approval costs).

Note: Costs incurred after your application has been submitted but before the grant has been determined are at your own risk. There is no guarantee your request for funding will be approved.

Applicants must confirm that they have read and understood the NSW Football Legacy Fund Infrastructure Program guidelines 2023/2024 (Round 2). *

I confirm

My organisation is: *

- Affiliated/recognised by Football NSW
- Affiliated/recognised by Northern NSW Football
- Incorporated, not-for-profit with letter of support from Football NSW/Northern NSW Football
- NSW Local Government Authority (or their delegated Committee - these committees require evidence of this delegation/endorsement of Council to apply on their behalf)

At least 1 choice must be selected.

You have indicated that you are a NSW Local Government Authority or delegated Committee. Please select which applies to your organisation.

NSW Local Government Authority Delegated Committee

Evidence of Delegation/Endorsement

Attach a letter of delegation/endorsement from your Local Government Authority *

Attach a file:

Letter of Support

Attach a letter of support from Football NSW and/or Northern NSW Football *

Attach a file:

Insurance

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Organisations approved for funding by this program are required to have a minimum Public Liability Insurance cover of \$20 million. Organisations that employ staff must comply with the Workplace Injury Management and Workers Compensation Act 1998 (NSW).

The organisation has public liability insurance for at least \$20 million. *

- Yes No

Upload copy of your certificate of Public Liability Insurance

Attach a file:

Evidence of Public Liability Insurance is not mandatory at application stage, but is required if your grant is successful.

Our organisation agrees to provide evidence of current Public Liability Insurance if this grant is successful *

- Agree

Does your organisation hold Workplace Injury Management and Workers Compensation Act 1998 (NSW) insurance? *

- Yes No

Please provide information on why your organisation is not required to hold Workers Compensation Insurance *

Word count:

Must be no more than 150 words.

Organisation Details

* indicates a required field

Organisation Name *

Organisation Name

Organisation Primary Email *

Must be an email address.

Organisation Primary Contact Number *

Must be an Australian phone number.

Organisation Registered Address

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Registered Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Please provide your organisation's postal address (if different from above). If your postal address is a PO box, please begin to type in PO box and then click on 'Can't find your address?' to add it in manually.

Organisation ABN

Please review the ABN look up to determine if your organisation has an ABN.

- [ABN Look Up](#)

Does your organisation have an ABN? *

Yes

No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Please click on following link to search for your ABN: <https://abr.business.gov.au/>

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GST

Is your organisation registered for GST? *

Yes No

You can determine if your organisation is registered for GST by looking at the details of your ABN on the ABN box above (next to Goods & Services Tax - GST). If you do not have an ABN, you are not registered for GST.

Incorporation Details

All applicants must be incorporated to be eligible for funding.

If you are unsure, you can search the following;

- [NSW Incorporated Associations Register](#)
- [ASIC Registers](#)
- [ACNC](#)
- [Office of Registrar of Indigenous Corporations](#)

Is your organisation incorporated with any of the following? *

- NSW Fair Trading - Incorporated Association
- ASIC - Public Company limited by Guarantee
- ASIC - Registered Australian Body
- ACNC - Registered Charity
- INN - Indigenous Incorporation Number

What is your incorporation number? *

Primary Contact Details (Authorised Representative)

The Authorised Organisation Contact will receive formal correspondence from the Office of Sport and will be the organisation's authorised delegated contact who has delegated authority to sign on behalf of the organisation and should be, for example, the General Manager, CEO or Executive Officer, President, Organisation Board or Committee of Management Chair, Chancellor. It is your responsibility to update the Office of Sport if any contact details change during the delivery of the project.

Primary Contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Primary Contact Position *

Primary Contact Primary Phone Number *

Must be an Australian phone number.

Please add the area code before the number if not a mobile, for e.g. 02

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Primary Contact Primary Email *

Must be an email address.

Administration/Project Contact

This person must be different to the Primary Contact. This is the person from your organisation that will liaise with the Office of Sport on various administrative aspects of this application and grant if successful. It is your responsibility to update the Office of Sport of any contact details that may change during the delivery of this project.

Administration Contact *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Administration Contact Position *

Administration Contact Primary Phone Number *

Must be an Australian phone number.

Please add the area code before the number if not a mobile, for e.g. 02

Administration Contact Primary Email *

Must be an email address.

Project Details

* indicates a required field

How many applications is your organisation submitting to this infrastructure round? *

Must be a whole number (no decimal place) and between 1 and 3.

Do not include any applications to the 'NSW Football Legacy Fund - Participation' stream.

What is your priority ranking of this project? *

Must be a whole number (no decimal place) and between 1 and 3.

This is your organisation's priority ranking of this project compared to other submitted projects. This will be used by the Grant Assessment Panel for indicative purposes only.

Project title *

Word count:

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Must be between 1 and 10 words.

Will be used in correspondence. Please capitalise the first letter of every word. Use a project title that accurately describes the project (e.g. Smithfield Gender Neutral Change Rooms)

Short project description *

Word count:

Must be no more than 100 words.

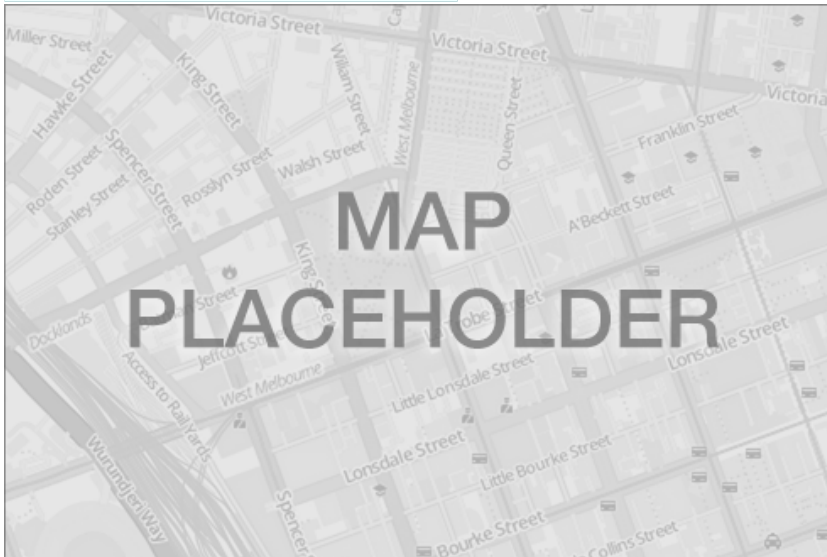
Please provide a short description for publication purposes (What and where)?

Project Location

Your project must be in NSW. This is the address where the project will take place.

Project Address *

Address



Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Facility Use

* indicates a required field

CURRENT USE

Please select the season your facility is used: *

Summer Winter

At least 1 choice must be selected.

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Summer

Number of weeks in season *

Must be a number.

Total number of user groups per week *

Must be a number.

Winter

Number of weeks in season *

Must be a number.

Total number of user groups per week *

Must be a number.

Current User Groups

Please enter details of groups that currently use the facility. Add more groups by clicking '**Add More**' or '+/-'.

Summer User Group

Please enter details of the user group below. Add more groups by clicking '**Add More**' or '+/-'.

Organisation name *

Female users *

Must be a number.
If none, enter zero (0).

Male users *

Must be a number.
If none, enter zero (0).

Self-described users *

Must be a number.
If none, enter zero (0).

User group type *

- Community user
- Club members

Does the User provide opportunities that

- Disadvantaged communities (low SEIFA)

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benefit any of these community groups *

- People from culturally and linguistically diverse (CALD) backgrounds
- First Nations/Aboriginal people
- People with a disability
- Regional and remote
- Women and girls
- LGBTQIA+
- All of the above
- None of the above

At least 1 choice must be selected.

Winter User Group

Please enter details of the user group below. Add more groups by clicking '**Add More**' or '+/-'.

Organisation name *

Female users *

Must be a number.
If none, enter zero (0).

Male users *

Must be a number.
If none, enter zero (0).

Self-described users *

Must be a number.
If none, enter zero (0).

User group type *

- Community user
- Club member

Does the User provide opportunities that benefit any of these community groups *

- Disadvantaged communities (low SEIFA)
- People from culturally and linguistically diverse (CALD) backgrounds
- First Nations/Aboriginal people
- People with a disability
- Regional and remote
- Women and girls
- LGBTQIA+
- All of the above
- None of the above

At least 1 choice must be selected.

Annual Major Events

Do you currently hold any major events at the facility? *

- Yes
- No

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Major Event

Please enter details of the current major event/s that you host at the facility. Add more events by clicking '**Add More**' or '+/-'.

Event name *

Number of participants *
Must be a number.

Number of spectators *
Must be a number.

Total number of attendees
This number/amount is calculated.

Current Use Totals Summary

SUMMER
Total number users weekly

This number/amount is calculated.

WINTER
Total number users weekly

This number/amount is calculated.

ANNUAL
Total female visits

This number/amount is calculated.

EVENTS
Total Participants

This number/amount is calculated.

Total male visits

This number/amount is calculated.

Total Spectators

This number/amount is calculated.

Total self-described visits

This number/amount is calculated.

Total Attendees

This number/amount is calculated.
This is participants and spectators combined

TOTAL

This number/amount is calculated.

Current Registered Participants

Your membership and participation numbers (including annual members and other program participants) can be confirmed with the State Sporting Organisation you are affiliated with. Please contact Football NSW or Northern NSW Football directly.

How many participants are currently registered
Must be a number.

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with your club/organisation? *

Current Registered Participants by Gender

Total female registered participants *

Must be a number.
If none, enter zero (0).

Total male registered participants *

Must be a number.
If none, enter zero (0).

Total non-binary/self-described registered participants *

Must be a number.
If none, enter zero (0).

PROPOSED USE

Do you anticipate any additional regular user groups will use the facility as a result of the project? *

Yes

No

Proposed User Groups

Please enter details of additional user groups that you will use the facility as a result of the project.

Do not include current users already entered above.

Add more groups by clicking '**Add More**' or '+/-'.

Please select the seasons you anticipate additional users: *

Summer Winter

Proposed Summer User Group

Please enter details of each user group of the facility below. Add more groups by clicking '**Add More**' or '+/-'.

Organisation name *

Female users *

Must be a number.
If none, enter zero (0).

Male users *

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Must be a number.
If none, enter zero (0).

Self-described users *

Must be a number.
If none, enter zero (0).

User group type *

- Community user
 Club member

Does the User provide opportunities that benefit any of these community groups *

- Disadvantaged communities (low SEIFA)
 People from culturally and linguistically diverse (CALD) backgrounds
 First Nations/Aboriginal people
 People with a disability
 Regional and remote
 Women and girls
 LGBTQIA+
 All of the above
 None of the above

At least 1 choice must be selected.

Proposed Winter User Group

Please enter details of each user group of the facility below. Add more groups by clicking 'Add More' or '+/-'.

Organisation name *

Female users *

Must be a number.
If none, enter zero (0).

Male users *

Must be a number.
If none, enter zero (0).

Self-described users *

Must be a number.
If none, enter zero (0).

User group type *

- Community user
 Club member

Does the User provide opportunities that benefit any of these community groups *

- Disadvantaged communities (low SEIFA)
 People from culturally and linguistically diverse (CALD) backgrounds
 First Nations/Aboriginal people
 People with a disability
 Regional and remote

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- Women and girls
 - LGBTQIA+
 - All of the above
 - None of the above
- At least 1 choice must be selected.

Proposed Annual Major Events

Do you anticipate to host any additional annual major events at the facility, as a result of the project? *

- Yes No
- This does not include any existing annual events.

Annual Major Event Schedule

Enter details of any proposed annual major events that will be held at the project facility as a result of the project.

Add more events by clicking '**Add More**'.

Proposed Annual Major Event

Event name *

Number of participants *
Must be a number.

Number of spectators *
Must be a number.

Total number of attendees
This number/amount is calculated.

Proposed Use Totals Summary

These figures are calculated based on your current and any proposed use combined.

SUMMER	WINTER	ANNUAL	EVENTS
Total number users weekly	Total number of users weekly	Total female visits	Total Participants
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
		Total male visits	Total Spectators
		<input type="text"/>	<input type="text"/>

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This number/amount is calculated.

This number/amount is calculated.

Total self-described visits

This number/amount is calculated.

Total Attendees

This number/amount is calculated.

This is participants and spectators combined

TOTAL

This number/amount is calculated.

Total New Participants, as a result of the project

Number of additional female participants do you anticipate will register with your organisation as a result of your proposed project? *

Must be a number.
If none, enter zero (0).

Number of additional male participants do you anticipate will register with your organisation as a result of your proposed project? *

Must be a number.
If none, enter zero (0).

Number of additional non-binary/self - described participants you anticipate will register with your organisation as a result of your proposed project? *

Must be a number.
If none, enter zero (0).

Total anticipated number of participants *

This number/amount is calculated.

Strategic Justification

* indicates a required field

Merit Assessment

Your application will be assessed against the following merit criteria. Please refer to the guidelines [here](#) for full details of each criteria.

- **Strategic Justification (30%)**
- **Project scope and inclusive design (20%)**
- **Project affordability (20%)**
- **Project deliverability and applicant capability (30%)**

Alignment with Key Objectives

Please select the key program objectives of the Fund this project aligns to: *

- Improve the quality and/or number of Football facilities in NSW
- Increase the utilisation of football facilities
- Support the equitable provision of, and access to, football facilities to grow participation for women and girls
- Improve the football experience for players, referees, coaches, administrators, and spectators

Must choose at least one option.

Describe how your project will improve the quality and/or number of football facilities in NSW. *

Word count:

Must be no more than 100 words.

Describe how your project will increase the utilisation of football facilities *

Word count:

Must be no more than 100 words.

Support the equitable provision of, and access to, football facilities to grow participation for women and girls *

Word count:

Must be no more than 100 words.

Improve the football experience for players, referees, coaches, administrators, and spectators *

Word count:

Must be no more than 100 words.

Functional and Flexible Facilities

Describe how your project delivers a functional and flexible facility. *

Word count:

Must be no more than 200 words.

Participation Outcomes

Describe how your project will enhance or deliver new sport participation outcomes for women and girls. *

Word count:

Must be no more than 200 words.

This could be dedicated female participation and pathway programs through facility enhancements, welcoming environments and other related initiatives

Demonstrated Need

Provide detail of your community's profile, explain their demonstrated need and consultation you have undertaken with the target group for the project. *

Word count:

Must be no more than 200 words.

Describe why the project is a priority need. Refer to data, research or surveys conducted in the sport/community/target population group or other relevant information to support your proposal. Your community profile could reference but not be limited to details such as age, cultures and genders.

Please provide evidence of the current state of the facility/proposed development site. *

Attach a file:

Evidence of Support

This can include letters of support from:

- Football NSW or Northern NSW Football
- NSW local government authority (or section 355 committee)
- Your association/zones
- Community organisations and other sporting clubs
- Local MP's
- Local schools
- National Sporting Organisations

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Please provide evidence of National/State/Local Sporting Organisation support for the project *

Attach a file:

Alignment with Key Strategies

How does your project align with key football infrastructure strategies or other NSW Government strategies? *

Word count:

Must be no more than 200 words.

You may wish to consider the [Football NSW Infrastructure Strategy 2020-2030](#) or the [Football NSW Strategic Plan 2023-2026](#)

Project Scope and Inclusive Design

* indicates a required field

Scope of Work

Provide a clear scope of works proposed for the project and components that are to be delivered (please list in dot form). *

Word count:

Must be no more than 200 words.

List the infrastructure and components your project will deliver. Where relevant, include technical specs and quantities.

Describe how the elements of the facility design and physical environment will specifically cater to female users (community users and/or pathway athletes) and how these changes were informed through consultation and/or evidence. *

Word count:

Must be no more than 200 words.

Please upload any facility design brief, concept, schematic or detailed design plans for the project *

Attach a file:

Multi-Sport Facility

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Is the facility used by a sport other than Football? *

Yes

No

Please demonstrate how this project will primarily benefit football participants and stakeholders. *

Project Budget

* indicates a required field

Project Budget

You have previously indicated that your organisation is registered for GST (on page 2 of this application).

Please list your income and expenditure items *exclusive* of GST. Do not include the 10% GST in any figures.

- Provide a clear project budget that clearly identifies the income sources and the expenditure items.
- Your expenditure table should clearly identify the income source that is intended to pay for it.
- Provide evidence to support budgeted costs and revenues, e.g., cost estimates or assumptions, quotes to support your costs.
- Provide evidence of approval for committed funding co-contribution(s). All applications are required to provide a minimum 50% financial co-contribution.
- Please add a contingency to your total project costs and include it in the amount requested. This should be between 5% - 20% of the base Total Project Cost. (depending on project complexity)

NOTE: Please ensure that financial information presented in the application form below matches financial information presented in other documents provided (cost evidence, quotes etc). Mismatched financial information (without a clear rationale or explanation) may effect your scoring against the project affordability merit criterion.

Project Budget

You have previously indicated that your organisation is NOT registered for GST (on page 2 of this application).

Please list your income and expenditure items *inclusive* of GST. Include the 10% GST in all figures.

- Provide a clear project budget that clearly identifies the income sources and the expenditure items.
- Your expenditure table should clearly identify the income source that is intended to pay for it.

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- Provide evidence to support budgeted costs and revenues, e.g., cost estimates or assumptions, quotes to support your costs.
- Provide evidence of approval for committed funding co-contribution(s). All applications are required to provide a minimum 50% financial co-contribution.

NOTE: Please ensure that financial information presented in the application form below matches financial information presented in other documents provided (cost evidence, quotes etc). Mismatched financial information (without a clear rationale or explanation) may effect your scoring against the project affordability merit criterion.

Funding Request from NSW Football Legacy Fund

How much are you requesting from the NSW Football Legacy Fund - Infrastructure (this application). Do not include GST. *

\$

Must be a dollar amount and between 25000 and 150000.

This is the total amount you are requesting from this application. Do not include GST.

Funding Request from NSW Football Legacy Fund

How much are you requesting from the NSW Football Legacy Fund - Infrastructure (this application). Please include GST *

\$

Must be a dollar amount and between 25000 and 150000.

This is the total amount you are requesting from this application. Please include GST.

Financial Co-Contribution

Which of the below funding sources are contributing to your project? *

- Applicant cash contribution
 Partner/other organisation cash contribution

If other, please provide information

Applicant Cash Contribution

Please provide a breakdown below of your funding sources and attach evidence of this funding.

How much cash is your organisation contributing to this project?

Attach evidence of this contribution

Must be a dollar amount.

This can include a letter from your treasurer, evidence of available funds in your bank, etc

\$

Partner/Other Organisation Cash Contribution

Please provide a breakdown below of your funding sources and attach evidence of this funding.

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How much is your partner/other organisation contributing to this project?	Partner/ Organisation Name	Organisation Type	Attach evidence of this contribution
Must be a dollar amount.			This can include a letter of offer, confirmation of funds etc
\$			

Expenditure

- Provide a detailed budget including project capital costs and funding sources.
- The budget should clearly identify the project components that will be funded by the grant and the components to be funded by the applicant.
- Ensure the applicant and other co-contribution amounts indicated above match the amount you are allocating to expenditure items.

Budget Expenditure - Registered for GST

You have previously indicated that your organisation is registered for GST (on page 2 of this application). This Budget table is for organisations that are registered for GST. Please list expenditure items **exclusive** of GST.

Do not include the 10% tax.

DO NOT include your contingency in this table.

Cost Category	Expenditure Item	Expenditure Amount (ex GST)	Funding Source
		Must be a dollar amount.	Indicate which funding source will cover these costs.
		\$	

Budget Expenditure - Not registered for GST

You have previously indicated that your organisation is not registered for GST (on page 2 of this application). This Budget table is for organisations that are not registered for GST. Please list expenditure items **inclusive** of GST.

Include the 10% tax in your itemisations below.

DO NOT include your contingency in this table.

Cost Category	Expenditure Item	Expenditure Amount (incl. GST)	Funding Source
		\$	
		Must be a dollar amount.	Indicate which funding source will cover these costs

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Cost Evidence

Provide evidence to support expenditure. e.g., itemised cost estimates, and/or quotes

Attach quotes and evidence to support the expenditure items above. *

Attach a file:

Robust, itemised cost evidence should be provided to support your budget. Suitable cost estimates may include quotes with business ABN details / tender price or an independent qualified expert report cost / using an average of several quotes not greater than 6 months old (or if older having appropriate escalation costs included).

Contingency

Total Project Cost - excluding contingency

\$

This number/amount is calculated.

This is the sum of all the expenditure items in the Budget Expenditure table above.

How much is your project contingency? *

Must be a dollar amount.

This should be 5% - 20% (depending on project complexity) of Total Project Cost.

Total Project Cost - including contingency

\$

This number/amount is calculated.

This is the total cost of your project including contingency

Contingency as % of total project cost

This number/amount is calculated.

Minimum 5% - Maximum 20%

Project Funding Summary

These fields are calculated based on the figures provided. The percentage calculations must be at least 50%. If the percentage figure is below 50%, you will need to revisit the amount your organisations or partner/s cash contribution in the budget table above.

Total Amount Requested

\$

This number/amount is calculated.

This is the total financial support you are requesting in this application.

Applicant Total Contribution

\$

This number/amount is calculated.

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This is calculated from total of the budget income plus contingency.

Co-contribution percentage *

This number/amount is calculated.

Must be at least 50% of the total Project Cost including contingency

Income vs Total Expenditure

These two amounts should match and be equal to your total project cost.

If these do not match, please amend your figures above.

Total Income

\$

This number/amount is calculated.

It is a combination of total amount requested, applicant cash contribution, partner contribution (if applicable) and contingency

Total Expenditure

\$

This number/amount is calculated.

Validation check: Total Funding - Total Project Cost (i.e. your total project budget) must be \$0

\$

This number/amount is calculated.

Your project income and project expenditure amounts do not match. Please amend your figures above so the validation check figure is \$0.

If the figures don't match, check you have included contingency in the amount requested.

Project Budget Risk

Applications should identify the risk of a project not proceeding should the full grant amount requested not be approved. The Office of Sport reserves the right to recommend grant amounts that may differ from the amount requested in the application. Any such details will be specified in a written offer as well as the funding agreement.

Would the project continue if full funding was not approved in this grant? *

Yes No

By indicating that the project COULD proceed without the full amount requested does not indicate that your request will automatically be reduced. However if you indicate your project cannot proceed without full funding you risk receiving no funding even if partial funding is available and warranted.

If you were granted a lesser amount than requested, what is the minimum revised amount you could implement your project and what changes would you make to the scope? *

Word count:

Must be no more than 100 words.

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By selecting 'no' to the question above, you acknowledge that even if partial funding is warranted and deemed appropriate by the Assessment Panel, and the reduction may be minor, you do NOT wish to accept partial funding if it was offered. If you are prepared to accept a grant that is less than you have requested, please change your response to the question above *

Acknowledged

Ongoing Project Costs

Things to consider about your project could be:

- What do you expect to be the annual maintenance cost for the intended facility?
- How do you intend to cover these costs?
- Is there an asset management plan for this site/reserve (attach below if there is)

Outline which organisation will be responsible for ongoing operations and maintenance of the proposed facility, including their capacity to fund and manage ongoing operations including routine and lifecycle maintenance costs *

Word count:

Must be no more than 100 words.

Please attach any policies or documents relating to maintenance of the facility, if relevant:

Attach a file:

Other Funding

Have you applied for other NSW State or Federal grants for the same project? *

Yes

No

Please fill out the table below with the information from your other grant applications. Please include what grant you have applied for, who it is with and the amount you have applied for.

Grant Program Name	Funding Body	Grant Requested Amount	Status
		Must be a dollar amount.	
		\$	

Project Deliverability and Applicant Capability

* indicates a required field

Landowner's Consent and Development Approval

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Please upload your property or landowner's consent, a template copy can be found [here](#).

Upload your form here *

Attach a file:

Approval from landowner for project to proceed or evidence it is not required (if applicant isn't the landowner)

Does your project require development approval *

Yes No

What is the status of your development application? *

- Approved
 Submitted (in progress)
 Not yet submitted

Please upload a copy of your current development consent or evidence the DA has been submitted. *

Attach a file:

This should be a copy of the DA application or evidence that the application is in progress

Development Application (DA) Reference Number *

Must be a number.

Provide the status of your submitted development application including the local council you have applied to *

Word count:

Must be no more than 100 words.

Data development consent submitted *

Must be a date.

Attach evidence from the Council confirming a development consent is not required for your project. *

Attach a file:

This should include a signed letter from a suitable representative of the Council or consent authority that clearly demonstrates an understanding of the project scope and clearly confirms that a Development Application will not be required for the project.

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To the best of your knowledge are there are serious planning issues (e.g: Review of Environmental Factors). *

- No Unsure There may be an impediment

Project Schedule

Projects must be completed within 2 years of notification.

Proposed initiation date of project *

Must be a date.

This is the date when planning for this project initially began. This date may be prior to the opening of this grant program

Project Scheduled Construction Start Date *

Must be a date and no earlier than 1/11/2023.

Note regarding project construction:

Physical onsite works that are part of the construction of new, or enhancement of existing facilities constitute the commencement of project construction. These works include, but are not limited to, early works construction packages, site clearing and demolition, earthworks or building works.

Project Scheduled Operational Date *

Must be a date and no later than 30/11/2025.

This is the date the facility is fully operational (i.e. after practical completion, occupancy certificate finalised etc)

Detailed Project Schedule and Plans

Do you have a detailed project plan that illustrates key project tasks and milestones and forecasts delivery timeline? *

- Yes No

Provide a detailed project plan that illustrates key project tasks and milestones and forecasts delivery timeline. *

Attach a file:

Estimated Project Delivery Milestones

Please complete the following table with further details about the stages/phases involved in your project. Please consider including information on stages relating to:

- Planning

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- Design
- Procurement of contractors
- Construction
- Fit out
- Certification
- Commencement of operations

Project stage	Start date	End date
	Must be a date.	Must be a date.

Project Assumptions, Constraints and Dependencies

List any assumptions, constraints, and dependencies in delivering the project. *

Word count:
Must be no more than 200 words.

Project Delivery Governance

Is your project being delivered in partnership with another organisation? *

- Yes No

This may include where you have an agreement with another organisation (e.g. Council) to deliver the project on your behalf.

Outline any partnership model (including asset management) that would be implemented to deliver the project.

Word count:
Must be no more than 100 words.

Project Management Experience and Procurement

Demonstrate the capacity of the organisation managing the project to deliver this project including any relevant project management history and risk management strategies *

Word count:
Must be no more than 200 words.

Procurement Management

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Outline the procurement/tender processes that will need to be undertaken as part of the project and how this will be managed. *

Word count:

Must be no more than 100 words.

Please note: For the supply of goods and services exceeding \$150,000 an open tender will be required. If this tender documentation is not available at grant application, it will need to be submitted if the project is recommended for funding, before any funding agreement is established. Funding may not be released if the tender documentation cannot be provided.

Has your organisation received any previous grants from the Office of Sport in the last 5 years? *

Yes No

Please list all grants your organisation has received in the last 5 years.

Grant Program	Funding Year	Project Name	Grant Application Reference	Status
			(Application number)	

Risk Management Plan

* indicates a required field

- Projects will not be funded if they represent a significant risk to the community and/or reputational risk to the NSW Government. If the project is a risk to the community, then you are expected to have a risk management plan which outlines what steps are needed to mitigate these risks.
- Please ensure you consider any risks related to impacts from COVID-19 on the project. This may include (but is not limited to) risks related to construction timeframes and/or costs.
- Please provide advice on any risks you may anticipate in the process of delivering this project, and how you will work to control them.

Do you have a Risk Management Plan and/or Risk Register for your project? *

Yes No

Provide an overview of the key risks to the project, typically 3-5 risks. Describe the risks and how they will be managed for the project.

Risk description	What will you do to reduce this risk?
------------------	---------------------------------------

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Please attach the Risk Management Plan and/or Risk Register for this project *

Attach a file:

Project Data

* indicates a required field

Gender and Age Groups

Which identified age group will the project primarily benefit? *

- Preschool
- School Aged Children (5-12 years)
- Young People (12-24 years)
- Adult
- Seniors (60+ years)
- All Age Groups

Which gender group will the project primarily benefit? *

- Female
- Male
- Self-Described
- All Genders

Target Communities

What is the primary community (if any) that your project demonstrates benefit to? *

- Disadvantaged communities (low SEIFA)
- People from culturally and linguistically diverse (CALD) backgrounds
- First Nations/Aboriginal people
- People with a disability
- Regional and remote
- Women and girls
- LGBTQIA+
- None of the above

Does your project demonstrate benefit to any other communities? *

- Disadvantaged communities (low SEIFA)
- People from culturally and linguistically diverse (CALD) backgrounds
- First Nations/Aboriginal people
- People with a disability
- Regional and remote
- Women and girls

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- LGBTQIA+
- None of the above

Project Type

Please select the most relevant project type *

- Construction of new sport infrastructure project
- Construction of improved, upgraded or replaced infrastructure

Which of the following represents your highest competition training level?

- Neighbourhood
- Local
- Regional
- State
- National/International
- High Performance
- Centres of Excellence

Which of these facility types best represents your project?

- Administration facilities
- Canteen/Kiosk/Kitchen
- Changeroom new/upgraded
- Clubhouse/Amenity
- Fixed capital equipment
- Grandstand
- Indoor sport facility
- Irrigation & drainage
- Lighting / smart metering
- Modular amenity facility
- Natural turf field resurface
- Solar project
- Storage
- Synthetic field resurface
- Water harvesting

Which other facility types represent your project?

- Administration facilities
- Canteen/Kiosk/Kitchen
- Changeroom new/upgraded
- Clubhouse/Amenity
- Fixed capital equipment
- Grandstand
- Indoor sport facility
- Irrigation & drainage
- Lighting / smart metering
- Modular amenity facility
- Natural turf field resurface
- Solar project
- Storage
- Synthetic field resurface
- Water harvesting

Sport and/or Community Beneficiaries

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Primary Project Beneficiary

- Blindsport NSW
- Football
- Football / Futsal (Blind / Vision Impaired Sport)
- Football / Futsal
- Football / Futsal (Deaf Sport)
- Football (Powerchair Sport)
- Social and Community Groups
- University Sports
- Other:

As the primary sport user, what is the indicative percentage of use? *

Must be a whole number (no decimal place) and no more than 100.

Does the project have any other beneficiaries? *

- Yes
- No

Other Project Beneficiaries

Please ensure you do not select the beneficiary already selected as the primary project beneficiary above.

Secondary Project Beneficiaries

- Adventure Camping
- Aeromodelling
- Archery / Archery Field
- Athletics
- Australian Football League
- Badminton
- Balloon Soccer (Powerchair Sport)
- Ballooning
- Ballroom Dancing
- Baseball
- Basketball
- Basketball (Deaf Sport)
- Basketball (Wheelchair Sport)
- Biathlon
- Billiards
- Blind Cricket (Blind / Vision Impaired Sport)
- Blindsport NSW
- BMX - Freestyle / Racing
- Bobsleigh
- Bocce
- Boccia
- Boxing
- Calisthenics
- Campdraft
- Canoeing
- Carriage Riding
- Cerebral Palsy Sport and Recreation Association of NSW
- Cheerleading
- Clay Target Shooting
- Lawn Bowls (Blind / Vision Impaired Sport)
- Little Athletics
- Masters swimming
- Mixed Martial Arts
- Modern Pentathlon
- Motorcycling
- Motorsport
- Mountain Biking
- Netball
- Netball (Deaf Sport)
- Non-Sport - Recreational Dancing
- NSW Institute of Sport
- Orienteering
- Outrigger
- Oztag Football
- Paddle Sports
- Para - cycling
- Parachute
- Paragliding
- PCYC
- Pistol
- Polo
- Polocrosse
- Pony Club
- Powerlifting
- Racquetball
- Racquetball (Deaf Sport)
- Regional Academies of Sport
- Riding for the disabled

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- Climbing / Rock Climbing
- Council
- Cricket
- Cricket (Deaf Sport)
- Croquet
- Curling
- Cycling Track
- Dancesports
- Darts
- Deafsports Australia
- Disabled Winter Sports
- Diving
- Dodgeball
- Dragon Boating
- Education/Schools
- Eight Ball
- Endurance Riders
- Equestrian
- Fencing
- Floorball
- Flying Disc / Ultimate Frisbee
- Football
- Football / Futsal (Blind / Vision Impaired Sport)
- Football / Futsal
- Football / Futsal (Deaf Sport)
- Football (Powerchair Sport)
- Gaelic Football
- Gliding
- Goal Ball (Blind / Vision Impaired Sport)
- Golf
- Golf (Amputee)
- Golf (Blind / Vision Impaired Sport)
- Gridiron
- Gymnastics
- Handball
- Hang Gliding
- Hockey
- Hockey (Powerchair Sport)
- Hockey (Wheelchair Sports)
- Ice Hockey
- Ice Racing
- Ice Skating
- Indoor Bowls
- Judo
- Judo (Deaf Sport)
- Jujitsu
- Karate
- Karting
- Kayaking
- Kendo (Laido/Jodo)
- Kickboxing
- Korfball
- Rifle
- Road Racing
- Rodeo
- Roller Blading
- Roller Derby
- Roller Skating
- Rowing
- Royal Life Saving
- Rugby (Powerchair Sport)
- Rugby League
- Rugby League (Wheelchair Sports)
- Rugby Union
- Sailing
- Sailing (disability)
- Show Jumping
- Skateboarding
- Skeleton
- Skiing
- Snooker
- Snooker (Deaf Sport)
- Snowboarding
- Social and Community Groups
- Softball
- Speedway
- Squash
- Surf Life Saving
- Surfing
- Swimming
- Synchronised Swimming
- Table Tennis
- Table Tennis (Deaf Sport)
- Taekwondo
- Tai Chi
- Tennis
- Tennis (Blind / Vision Impaired Sport)
- Tennis (Wheelchair Sports)
- Tenpin Bowling
- Touch Football
- Track and Road Cycling (Wheelchair Sports)
- Trail walking/running/riding
- Transplant Sports
- Triathlon
- University Sports
- Volleyball
- Wakeboarding
- Water Aerobics
- Water Polo
- Water Skiing
- Weightlifting
- Wheelchair Dancing
- Wheelchair Sport NSW
- Wrestling

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- Kung Fu
- Lacrosse
- Lawn Bowls

- Yachting
- YMCA/ YWCA
- Other:

Participation Increase

Do you anticipate that your proposed project will also increase participation among any of the community groups already identified above? *

- Yes No

If you anticipate that your proposed project will also increase participation among any of the community groups already identified above (Disadvantaged communities (low SEIFA), People from culturally and linguistically diverse (CALD) backgrounds, First Nations/Aboriginal people, People with a disability, Regional and remote) please provide details of the group in question and, including clear figures where possible, the increase in participation you anticipate as a result of your project.

Which community groups do you anticipate will enjoy an increase in participation as a result of your project, and by how much? Include clear figures where possible. *

Declaration

* indicates a required field

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. CEO, General Manager, member of the Board of Management or authorised staff member.

Declaration

I declare that: *

- I am duly authorised by the organisation to prepare and submit this application.
- This organisation is eligible to apply for funding in accordance with the eligibility criteria in the Funding Guidelines.
- The responses in this application and all supporting documents provided are to the best of my knowledge true and correct.
- I understand that the Office of Sport may disclose the information provided in this application to other Government agencies, Local Government, reviewers and staff assisting with the administration or promotion of State Government Grant Schemes and/or in the event of a request pursuant to the Government Information (Public Access) Act 2009.
- I understand that information in relation to this project will be made public in the event that the application for funding is successful and in other circumstances as outlined in the Program Guidelines.

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- Where required, our project will comply with all the relevant codes, standards and applicable legislation of the Australian and NSW Governments.
- I acknowledge that in preparing this application I am not aware of any known conflicts of interest as outlined in the Program Guidelines, and will keep the Office of Sport updated if any conflict of interest arise during the term of the funding agreement.
- I understand that if the project is successful, the organisation is required to have a minimum Public Liability Insurance cover of \$20 million for the duration of the project.
- The applicant is not an organisation named: (i) by the National Redress Scheme for Institutional Child Sexual Abuse on its list of institutions that have not joined or signified their intent not to join the Scheme; or (ii) in the Royal Commission into Institutional Responses to Child Sexual Abuse that has not yet joined the National Redress Scheme.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Contact Number *

Must be an Australian phone number.

Email *

Must be an email address.

Sports Shorts Newsletter

If you would like to subscribe to the Office of Sport Sport Shorts newsletter, please fill in your details [here](#).

Child Safe Report Obligations

The Office of Sport is required to collect the following information as part of our child safe reporting obligations. Answering these questions will not have any impact on the eligibility/merit of your application.

Is your organisation aware of the NSW Child Safe Scheme? *

- Yes No

Is your organisation working to embed the 10 Child Safe Standards in its systems, policies and processes? *

- Yes No Unsure Not applicable

Application Feedback

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Please provide us with feedback regarding the online application process so that we can continue to improve this for applicants. This section has no impact on the outcome of your application.

Please rate your experience completing this application form:

- Very easy and simple to complete
- Somewhat easy and simple to complete
- Somewhat difficult to complete
- Very difficult to complete

Please estimate how many hours you spent completing this application

Must be a number.
No decimal places.