

## Request to Have a Fine Decided in Court – Organisation

### Note:

- An authorised representative of the organisation can choose to have the fine decided in court
- You do not need to complete this form if you submit your court application online at [www.service.nsw.gov.au/finesonline](http://www.service.nsw.gov.au/finesonline)
- Alternatively, upload at [www.revenue.nsw.gov.au](http://www.revenue.nsw.gov.au) or complete and post to Revenue NSW, PO Box 786, Strawberry Hills NSW 2012
- If you paid the fine before we sent a reminder notice, you should request to go to court within 90 days from the date the fine was issued
- If you don't apply by the fine reminder due date, you will need to prove that you were prevented from paying or managing your fine. You may need to supply supporting evidence, such as medical or travel documents.
- To transfer the fine to the driver responsible, name the driver online at [www.service.nsw.gov.au/finesonline](http://www.service.nsw.gov.au/finesonline)
- If you want us to review your fine, please submit a request for review as well. We'll conduct a review and only list your matter for court if the outcome is unsuccessful
- **Print clearly using BLOCK LETTERS in the space provided**
- If all sections are not completed, **your application may not proceed**
- **Do not pay your fine before lodging this form.**
- The Court may impose additional costs and will advise any amount and how to pay when your matter is decided.
- Once the Court Attendance Notice is issued you will need to contact the court for further information if you require any changes.

I want to have Fine Number \_\_\_\_\_ determined by a court.

I understand the Company named on the fine notice will receive a Court Attendance Notice (CAN) advising the date and court to attend.

Company name \_\_\_\_\_

Full name of person authorised by the company completing this form \_\_\_\_\_

My position in the company \_\_\_\_\_

I choose to have the CAN sent by  Email  
(**Note:** If the email box is not selected, the CAN will be sent by post.)

Company email \_\_\_\_\_

Company address \_\_\_\_\_

Suburb \_\_\_\_\_

State \_\_\_\_\_

Postcode \_\_\_\_\_

Country \_\_\_\_\_

Best contact number \_\_\_\_\_

Signature

Date / / 20

## Privacy Collection Notice

Your personal information is being collected by Revenue NSW, authorised by the *Fines Act 1996*.

We collect your personal information to manage your fine. Revenue NSW takes the protection and privacy of your personal information seriously by handling personal information in a responsible manner and in accordance with the NSW Privacy Laws: *Privacy and Personal Information Protection Act 1998* and *Health Records and Information Privacy Act 2002*.

In managing your fine, your personal information may be disclosed to:

- Service NSW
- Revenue NSW's contracted printing and document capture service providers
- The authority who issued the fine including NSW Police, Local Councils and Transport for NSW
- The person you nominate. Note: disclosure of your name only in this instance

We may also disclose your information to other bodies as permitted or required by law.

Please go to [www.revenue.nsw.gov.au/privacy](http://www.revenue.nsw.gov.au/privacy) for more information on how to access or amend your personal information, or to make a privacy complaint.